**Illinois State**

**University**

Board of

**Trustees**

**Resolution No. 2004.05/07**

**Fiscal Year 2005**

**Student Tuition and Fees and**

**Room and Board Rates**

**Resolution No. 2014.07/24**

**Authorization to Contract for**

**Information Technology**

**Staff Augmentation Services**

**Resolution**

Whereas, Illinois State Universityis currently in the process of modernizing its aging information technology infrastructure, and

Whereas, this process requires technical expertise from time to time that Illinois State University does not currently possess, and

Whereas, the Board of Trustees of Illinois State University has the authority to enter into contracts for professional services as a cost-effective alternative to adding permanent staff, and

Whereas, Illinois State University has completed a Request for Proposal process for information technology staff augmentation services to supplement temporary information technology service needs, and

Whereas, six vendors collectively were determined to best meet the University’s temporary information technology staff augmentation service needs:

Therefore, be it resolved that the Board of Trustees authorizes the University administration to conclude the competitive procurement process with best and final negotiations and contract for information technology staff augmentation services; and

Be it further resolved that the Board of Trustees authorizes expenditures collectively for such information technology

staff augmentation services in a total amount not to exceed $9,000,000 for the time period FY2015 through FY2020.

Board Action on: Postpone:

Motion by: Amend:

Second by: Disapprove:

Vote: Yeas: Nays: Approve:

ATTEST: Board Action, July 25, 2014

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### Secretary/Chairperson

**Board of Trustees**

**Illinois State University**

**Supplemental Information for Authorization to Contract for Information Technology Staff Augmentation Services**

Illinois State University’s investment in information technology supports the vision and goals of *Educating Illinois*, and enhances the University’s teaching and learning, research, service outreach and administration. *Educating Illinois* Goal 4, Strategy 2 specifically charges the University to “build a modern IT infrastructure that supports the achievement of the University’s mission and goals”.

The University is currently engaged in a variety of IT initiatives that directly address this strategy to modernize its aging IT infrastructure. For these complex and integrated initiatives to be completed successfully within specified timeframes, it is necessary to occasionally augment current staff resources with outside expert technical staff who can assist in the analysis, design, and implementation phases of projects.

By identifying and pre-selecting qualified vendors to provide a pool of expertise in advance, the University is able to identify the specific IT resources needed and efficiently engage those to meet specific timeframes. The University can also better plan for project funding costs as these contracts include pre-negotiated rates for services and duration of engagements.

Illinois State issued a competitive request for proposals (RFP) to provide temporary expert technical staff. In crafting this RFP, IT resource requirements were collected from all University divisions to ensure a comprehensive range of temporary IT staffing needs would be satisfied. RFP responses were received from twenty-eight firms, and an evaluation team identified six vendors that collectively have the scope of resources and expertise necessary to adequately augment temporary IT staffing resources as needed.

Specific service needs will be determined by various technology offices and departments on campus. Once departments have identified needs for service, the Administrative Technologies Business Office will coordinate the use of staff augmentation resources to ensure compliance with University IT policies and all applicable rules and regulations.

The University anticipates contracting for temporary services with each vendor for an initial period of one year, with the option for multiple one-year renewals on a fiscal year basis. There is no minimum level of service level utilization required under the contracts. Total estimated expenditures for all approved vendors combined will not exceed $9,000,000 for the time period FY2015 through FY2020. The majority of these expenditures will occur during the next two fiscal years as part of the LEAP*Forward* implementation with funding from proceeds of the Series 2014 Certificates of Participation.

Funding Source: 2014 Certificate of Participation proceeds plus other institutional funds