

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/18
Approval of M.S. in Computer Science

Resolution

Whereas, the Board of Trustees, as authorized by the Board of Trustees Governing Document, Section A, Government Statutes, Subsection 5, Reservation of Powers, has reserved to itself the final decision-making authority for the establishment of any new unit of instruction requiring approval by the Illinois Board of Higher Education:

Therefore, be it resolved that the Board of Trustees approves the proposal for degree-granting authority for the M.S. in Computer Science.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

Board of Trustees
Illinois State University
Approval of M.S. in Computer Science

Background. The proposed M.S. in Computer Science program emphasizes advanced concepts in computer science and programmatic application of those concepts in leading-edge applications. The program is designed to serve a wide range of students including computing professionals seeking career advancement, individuals working in related fields seeking a career change, and individuals preparing for doctoral study in the discipline.

The program will be administered by the School of Information Technology in the College of Applied Science and Technology. The school currently offers undergraduate degrees in computer science, information systems, and cybersecurity and a master's degree in information systems. As compared to the existing M.S. in Information Systems program, the M.S. in Computer Science program will provide opportunities for students interested in the more technical side of computing.

The program proposal has been developed by faculty in the School of Information Technology in response to the many requests for such a program from prospective students. The program is expected to enroll up to 50 students each year. The school anticipates significant interest in the program from international students in general and from INTO-ISU students in particular.

Faculty teaching in the undergraduate computer science program will deliver the new program at its inception. Should enrollment growth require additional faculty, the need will be reviewed by the Provost's Office through normal processes. New facilities being constructed for the cybersecurity program offered by the school will free existing classroom and laboratory spaces in the school to support the M.S. in Computer Science program.

Students enrolling in the program will choose between two plans of study (professionally-focused or research-intensive) and one of three capstone options (thesis, project, or additional coursework). Faculty has developed 11 new courses for the program, covering content such as advanced software engineering, algorithm design, data analytics and mining, and data visualization.

The proposal was approved by the Academic Senate on April 29, 2019.

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/19
Property Insurance Authorization

Resolution

Whereas, Illinois State University (the “*University*”) maintains property insurance with a replacement value of approximately \$1.9 billion and business interruption coverage of \$250 million, and

Whereas, prudent business practice necessitates the Board protect the value of such property with adequate property insurance coverage and business interruption insurance, and

Whereas, with its membership in the Midwestern Higher Education Compact, the University has available to it property coverage and business interruption insurance through its insurance broker, Marsh USA Inc.:

Therefore, be it resolved that the Board authorizes the University to acquire adequate property insurance and business interruption insurance coverage for fiscal year 2020 from a collection of well-respected and financially sound U.S. and International insurance companies collectively priced through a consortium with Marsh USA Inc., at an annual premium not to exceed \$700,000.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**Board of Trustees
Illinois State University
Property Insurance Authorization**

Illinois State University, as a member of the Midwestern Higher Education Compact (MHEC), participates in the MHEC Master Property Insurance Program which provides members access to comprehensive and very cost competitive property insurance coverage. The University's Risk Management Office is an active participant in MHEC, currently serving on a five-person Loss Control Subcommittee responsible for recommending and implementing property loss control measures. There are currently over 100 colleges and universities across the country participating in this program with total insured property values of over \$90 billion. Insurance is provided by a consortium of well-respected and financially sound U.S. and International Insurance companies collectively priced through Marsh USA Inc., acting as broker.

For fiscal year 2020, the University's property will have per occurrence coverage of up to \$500 million with a per occurrence deductible of \$100,000. The exposure is mitigated by the University's self-insurance fund of approximately \$1.1 million.

Illinois State University's total insured property value (building structure and contents) totals \$1.92 billion. The total insured property valuation is determined annually through a comprehensive assessment performed by the University's Risk Management Office in consultation with other MHEC members to ensure consistency, accuracy, and comparability among its members. The university also carries \$250 million of business interruption insurance

Actual insurance premium cost, including taxes and fees, for fiscal year 2019 totaled \$571,318. Total insurance premium costs for fiscal year 2020 is projected to be approximately \$692,982, representing an increase of \$121,574 over the prior fiscal year. This increase in price is attributed to an increase in business interruption coverage, an increase in building values, and substantially higher insured loss experience incurred by the collective members within MHEC.

Board authorization of an amount not to exceed \$700,000 is requested to accommodate any significant property additions that might occur during the year.

Funding Source: General Revenue and Auxiliary Facilities System Operating Revenues

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/20
Enterprise Storage Infrastructure
Upgrade Authorization

Resolution

Whereas, the current enterprise storage infrastructure supporting the Illinois State University community is approaching the end of vendor sale and support and is insufficient to handle the increasing data storage demands of students, faculty, and staff, and

Whereas, the requested enterprise storage infrastructure upgrade will provide an opportunity to implement advanced infrastructure designs that will increase reliability, efficiency, security, and visibility of the core University IT services, and

Whereas, the requested enterprise storage infrastructure upgrade will significantly increase the storage capacity inside the data centers allowing Illinois State University to handle the increasing data storage demands of students, faculty, and staff, and

Whereas, the requested enterprise storage infrastructure upgrade will incorporate a virtual test environment allowing AT technical staff the ability to develop and test new software and equipment changes prior to implementation, thus reducing downtime:

Therefore, be it resolved that the Board of Trustees authorizes total expenditures not to exceed \$1,100,000 for the necessary hardware and software costs for the requested enterprise storage infrastructure upgrade.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**Board of Trustees
Illinois State University
Enterprise Storage Infrastructure Upgrade Authorization**

The current enterprise data storage equipment was purchased several years ago and is no longer capable of meeting the storage expansion needs of the campus. This equipment has performed well, however, the vendor has announced that the ability to expand the current system will end on August 1st, 2019. Anticipating the current equipment's end of life in 2021, Administrative Technologies (AT) technical staff began researching data storage hardware refresh options and saving funds for this purpose. The requested data storage equipment refresh will provide an advanced storage environment that will increase reliability, recognize operational efficiencies, and create the framework power and cooling efficiencies, and management of the storage necessary to support the campus's data needs.

The data storage equipment is utilized by all of campus and serves as the base for providing the virtual servers, applications, databases, and backups a campus needs to meet critical business functions. The need for storage generated by daily campus activity will continue to increase as AT supports instructional efforts, research, and student success initiatives. The storage environment is also utilized to provide effective backups of all data to meet compliance requirements, protect against malicious actors, and human error. Providing this managed storage and backup environment at a consolidated level allows IT staff and faculty the ability to focus on the academic and business needs of ISU.

The enterprise data storage upgrade will serve as a critical component of the University's next-generation technology infrastructure. The enterprise storage environment is a core building block for ISU's digital transformation efforts to better meet campus business needs through the use of modern technology. The new storage equipment will provide faster speeds for applications and databases to collect, process, and disseminate data. Additionally, the move to solid-state drives will reduce power needs for cooling and decrease the risk of mechanical disk failure.

In summary, the data storage equipment upgrade will provide the flexibility, scalability, and future-proofing required to support the application and data requirements of ISU for years to come. The campus has set a vision of being a national leader and recognized world-wide for educating high-achieving, motivated students who seek an individualized and transformative experience. Technical resources that support that vision are critical for success.

The planned upgrade project is estimated to not exceed \$1,100,000 and be completed by the end of Fiscal Year 2020. Funds saved for the upgrade are available within the Administrative Technologies budget.

Source of Funding: Institutional funds

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/21
Solid Waste Management Contract
Authorization

Resolution

Whereas, Illinois State University utilizes contracted services to remove solid waste generated throughout campus; and

Whereas, the existing multi-year contract expired on June 30, 2019; and

Whereas, Illinois State University solicited competitive bids from multiple solid waste management firms, with Republic Services providing the lowest competitive and qualified bid:

Therefore, be it resolved that the Board of Trustees authorizes the University to enter into a five-year contract with Republic Services for the period July 1, 2019 to June 30, 2024 for an amount not to exceed \$1,500,000.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**Board of Trustees
Illinois State University
Solid Waste Management Contract Authorization**

Illinois State University utilizes contracted services to remove solid waste generated throughout campus which is collected from 27 campus locations. The current contract for solid waste collection expires on June 30, 2019. The total annual cost for these services during FY2019 was \$207,832.

In concert with various campus stakeholders, ISU Purchasing solicited competitive bids for a multi-year contract from several solid waste management firms. The bid solicitation comprised annual collection of dumpsters and compactors on campus, quotes for additional containers as needed, and quotes for exterior containers matching the University standard.

Republic Services offered the lowest competitive and qualified quotes to the University at a rate of \$242,148 annually, summing to \$1,210,740 for the proposed five-year term. Additional services which are difficult to predict such as athletic events, move-out, facility remodeling and construction projects are not included in the basic contract. These services typically cost the University approximately \$40,000 annually and \$96,450 for additional containers.

Republic Services is a leader in the solid waste management industry and is the second largest provider of services for domestic solid waste. Republic Services manages and administers over 3000 municipal contracts and over 1 million commercial customers.

This Resolution seeks Board of Trustees authorization for the University to enter into a five-year contract with Republic Services for the period July 1, 2019 to June 30, 2024 for an amount not to exceed \$1,500,000.

Source of Funding:

General Revenue Operating Accounts
Bond Revenue Operating Accounts
Auxiliary Services Operating Accounts

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/23
Authorization to Lease Property at
Trail East Building, Normal, IL

Resolution

Whereas, the Board of Trustees of Illinois State University has the authority to lease real property, and

Whereas, Illinois State University desires to lease real property for the purpose of creating a startup incubator, and

Whereas, Illinois State University has the opportunity to lease 10,418 SF of customized space in the Trail East Building to be constructed at Uptown Circle and Constitution Boulevard in Uptown Normal, Illinois:

Therefore, be it resolved by the Board of Trustees that

1. The Board authorizes the President of the University to enter into an agreement with Bush Construction Company, Inc., to lease the aforementioned real property subject to the following conditions: (a) the lease term shall be for a period of five years with an option to renew for an additional five years; (b) the annual lease payments shall not exceed \$168,000 (\$16.13 per sq. ft.) , or \$14,000 per month, for the first 5 years; (c) the lease rate includes a tenant improvement allowance of \$75 per sq. ft. or approximately \$781,350 for customization of this new space; and (d) the University will be responsible for additional operational costs, estimated at \$110,000 per year (\$10.56 per sq. ft.) for common area maintenance, property tax, utilities, janitorial & maintenance.
2. The University has the option to prepay the tenant improvement allowance for a reduced lease rate and will do so if grant or other external funds become available prior to the building completion. Prepaying this allowance will reduce the annual lease payments to \$104,400 (\$10.02 per sq. ft.), or \$8,700 per month, for the first 5 years. Estimated operational costs will remain \$110,000 per year.
3. Therefore, be it resolved that the Board authorizes the University to enter into this lease agreement with Bush Construction at an annual lease amount not to exceed \$168,000 annually, plus additional operational costs as incurred.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**Board of Trustees
Illinois State University
Authorization to Lease Property at Trail East Building, Normal, IL**

Background. *Educate•Connect•Elevate. (E.C.E.)* includes “Foster Innovation” and “Enrich Engagement” as two of Illinois State University’s four main strategic directions, objectives, and actions. The plan calls for the University to enhance organizational infrastructure to support innovation and collaboration (*E.C.E. II.B.*) and foster partnerships offering collaborative and mutually beneficial opportunities (*E.C.E. IV.A.*). An essential component for a thriving culture of innovation, engagement, and collaboration is a dedicated space that brings together entrepreneurs, startup businesses, and the local community to incubate new ideas, innovations, and businesses. Such space would simultaneously build students’ skills (leadership, teamwork, creativity) and provide opportunities for local economic development and growth.

Illinois State University proposes to create a startup incubator that will support and facilitate growth of small businesses. This facility will allow the University to provide tenants with low cost office space, mentoring from experienced entrepreneurs, educational programming, networking events, and access to funding sources. In addition, the incubator will provide internship opportunities for students from several areas, including graphic design, web design, and marketing. This facility will bring together multiple organizations from the Bloomington-Normal area to help support small business development and entrepreneurship. An important purpose of the Incubator will be to retain local entrepreneurial talent and promote the economic development of Bloomington-Normal and McLean County. This incubator will provide opportunities for interested students and faculty from Illinois State University, as well as other entrepreneurs in the Bloomington-Normal area.

A Request for Information (RFI) was issued to seek space in which to house the startup incubator. Among the requirements for this space are

- A facility within walking distance of the ISU quad having 7,500 to 15,000 SF
- Adjacent parking for tenants and visitors, and adequate public parking within a quarter mile
- A space with lobby and reception area, private staff offices, 10 shared offices having space for 4 to 6 persons each, 4 to 8 cubicles, 2 conference rooms to accommodate 8 to 12 people, a storage room, 1 to 2 classrooms suitable for 20 to 25 people, a breakroom/kitchen, a presentation/event space to accommodate 50 people, and a business services room.

Trail East Building

The single respondent to the RFI was Bush Construction Company, Inc., which is developing a new building on Uptown Circle in Normal, less than one half mile from campus. This facility meets all of the requirements of the RFI, and the included tenant improvement allowance of \$75 per sq. ft. allows for the customization of this new space. The incubator will also share the building with prominent corporations, adding to the professional environment of the incubator. Its close proximity to transportation and restaurants will also be added benefits to the facility’s tenants. The facility is expected to be complete in the winter of 2020-21.

The University has identified 10,418 sq. ft. of customized space in the new Trail East building to be constructed at Uptown Circle and Constitution Boulevard in Uptown Normal. The proposed lease shall be for a period of five years with an option to renew for an additional five years. The annual lease payments shall not exceed \$168,000 (\$16.13 per sq. ft.), or \$14,000 per month, for the first 5 years. The lease rate includes a tenant improvement allowance of \$75 per sq. ft. (or approximately \$781,350) for customization of this new space; and the University will be responsible for additional operational costs, estimated at \$110,000 per year (\$10.56 per sq. ft.) for common area maintenance, property tax, utilities, janitorial & maintenance.

The University has the option to prepay the tenant improvement allowance for a reduced lease rate, and will do so if grant or other external funds become available prior to the building completion. Prepaying this allowance will reduce the annual lease payments to \$104,400 (\$10.02 per sq. ft.), or \$8,700 per month, for the first 5 years. Estimated operational costs will remain \$110,000 per year.

Operations and Funding

The business incubator will be operated under the Office of Research and Graduate Studies in collaboration with other units on campus and within the community. This Office is currently seeking grant funding to assist with the capital and operational costs of the incubator facility.

Source of Funding: University Funds, Grant Funds

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/24
Approval of Town of Normal
Fire Services Agreement

Resolution

Whereas, the State of Illinois has conferred a power and imposed a duty on the Board of Trustees of Illinois State University to enter into contracts with municipalities within which Illinois State University is located for fire protection or other essential municipal services, for which the University pays the municipality an equitable portion of the cost of providing such services, and

Whereas, the University requires fire protection services and the Town of Normal has the capability of providing such required services, and

Whereas, an agreement was reached on July 7, 1978, by representatives of the Illinois Board of Higher Education, Illinois universities, and Illinois municipalities regarding the provision of such services, and

Whereas, the Town of Normal agrees to provide fire protection to the property and personnel located on the campus of Illinois State University at Normal, Illinois, for the period of July 1, 2019 through June 30, 2020 at the cost of \$592,803:

Therefore, be it resolved that the Board of Trustees authorizes the President of Illinois State University to enter into an intergovernmental agreement with the Town of Normal for the provision of fire protection services for the University for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$592,803.

Board Action on: _____

Motion by: _____

Second by: _____

Vote: Yeas: _____ Nays: _____

Postpone: _____

Amend: _____

Disapprove: _____

Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**Board of Trustees
Illinois State University
Approval of Town of Normal Fire Services Agreement**

Annually, Illinois State University and the Town of Normal enter into an intergovernmental agreement for fire protection and emergency services provided to the University campus. The agreement is modified each year to require a new reimbursement rate to reflect the higher municipal costs associated with provision of these services. The Town of Normal uses a price index to calculate the new reimbursement rate that is determined by the Illinois Municipal League and used throughout the state in other university communities. The *Illinois Municipal Price Index* is designed to quantify the increases in prices of goods and services purchased by Illinois municipalities.

The agreement for the fiscal years that ended June 30, 2019 required a reimbursement cost of \$578,175. The updated index released by the Illinois Municipal League in June requires a 2.53 percent increase over the previous year cost which equates to an annual increase of \$14,628. The new agreement is effective from July 1, 2019 through June 30, 2020 and includes a reimbursement cost of \$592,803.

Funding Source: General Revenue and Auxiliary Facilities System Operating Revenues

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/25
Approval of Foundation Support Agreement

Resolution

Whereas, the Illinois State University Foundation's (Foundation) purpose is to solicit, secure and manage private gifts and other resources and to use those gifts and resources to support the distinctive excellence of Illinois State University in teaching, learning, scholarship, creativity and service to others, and

Whereas, the Foundation is responsible for identifying and nurturing relationships with potential donors and other friends of the University, soliciting cash, securities, real and intellectual property, and other private resources for the support of the University, and acknowledging, stewarding, and investing of such gifts in accordance with donor intent and the Foundation's fiduciary responsibilities, and

Whereas, The University recognizes that the Foundation is a private corporation serving a public trust with the authority to keep all records and data confidential consistent with the law, and

Whereas, the State of Illinois Legislative Audit Commission University Guidelines authorizes the University to enter into a written contract with the Foundation for provision of such services, and

Whereas, the Board of Trustees of Illinois State University and the Foundation signed a "Memorandum of Understanding," on May 9, 2008, which outlines the relationship and responsibilities of each entity in regard to provision of such services:

Therefore, be it resolved that Illinois State University is authorized to contract with the Foundation for the provision of development and fund raising services for Fiscal Year 2020 for annual cash and in-kind consideration not to exceed \$2,760,000, a 3% increase over Fiscal Year 2019.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2019.07/26
Approval of 2020 Board Meeting Calendar

Resolution

Whereas, the Open Meetings Act requires that all public bodies approve and publish an annual calendar of meeting dates:

Therefore, be it resolved that the Board of Trustees hereby approves the recommended 2020 meeting calendar and requests that it be posted and published in accordance with the Open Meetings Act.

DATE	LOCATION	TIME
February 21, 2020	Illinois State University	Refer to posted agenda*
May 8, 2020	Illinois State University	Refer to posted agenda*
July 24, 2020	Illinois State University	Refer to posted agenda*
October 16, 2020	Illinois State University	Refer to posted agenda*

Board meetings are subject to call when needed if no regularly scheduled meeting has been established.

* NOTE: Please check monthly agenda for time and room location of meetings or call (309) 438-5677 for further information.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, July 26, 2019

Secretary/Chairperson