

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/28
FY2021 Operating Budget

Resolution

Whereas, the Board of Trustees of Illinois State University (*the "Board"*) has the authority to approve Illinois State University's (*the "University"*) annual operating budget, and

Whereas, the Illinois Board of Higher Education policies stipulate that the Board of Trustees shall approve an official budget for fiscal year 2021 ("*FY2021*") by source of funds, object and function, and

Whereas, the Board took action at its May 8, 2020 meeting authorizing expenditures from tentative budget allocations until State appropriations for FY2021 are known:

Therefore, be it resolved that the Board of Trustees approves the FY2021 Budget for Operations totaling \$487.3 million as shown in Table 1, Table 2, and Table 3, which are attached hereto and incorporated herein.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
FY2021 Operating Budget**

Background. In FY2004, the Illinois Board of Higher Education (IBHE) adopted several new policies related to fiscal accountability in higher education. One policy calls upon each public university governing board to review and approve an official budget each fall. The IBHE policy requires the budget be approved by source of funds, by functional expenditures and by objects of expenditure. Moreover, the specific functions and objects of expenditure are defined by the IBHE. Those definitions are provided in Appendix A.

The University's major sources of funds can be grouped into two broad classifications— unrestricted purpose funds and restricted purpose funds. Unrestricted purpose funds are those that the University has the most discretion in allocating among its instruction, public service, research and academic and institutional support functions. These funds include:

- **State Appropriated Funds.** Funds appropriated to Illinois State University annually by the General Assembly and approved by the Governor for ordinary operational expenses.
- **University Income Fund.** Include annual tuition revenue and some miscellaneous instructional fees.

State appropriated funds and the University Income Fund are aggregated and collectively budgeted as General Revenue Funds.

Restricted purpose funds are those funds whose use is restricted either by a granting agency, legislative statutes and rules, or by other contractual commitments. These funds include:

- **Bond Revenue (Auxiliary Facilities System – AFS):** Revenues that are derived from the operation of facilities constructed with proceeds from debt issued by the University, such as residence halls and dining centers. The revenue is used both for operations of the unit and to repay the debt to the bond holders. These funds cannot be used for other purposes.
- **Grants and Contracts:** Includes funds that are awarded to individual faculty or staff members for research projects or institutional improvement. Funds may come from federal, state or local grant foundations and are governed by individual guidelines of the grantor.
- **Other Local Funds:** Includes monies generated by self-supporting units such as the University Farm, monies from student fees such as the athletic fee, and monies generated by charging a course material fee. These funds are restricted in use to the specific purpose for which they are charged. In other words, revenue generated from a course material fee must be used to purchase materials for this same course in the future. These funds are sometimes referred to as “Agency Funds.”
- **State College and University Trust Fund:** Revenue is from fees generated by the University's proportion of collegiate license plates sold; distributed, subject to appropriation by the General Assembly, to each university or college for the sole purpose of scholarship grant awards to residents of the State of Illinois.

Context

Table 1 includes a summary of the FY2020 budget and actual revenues by fund source in order to provide a context for the proposed FY2021 operating budget. Also provided is the dollar and percentage change between the FY2020 budget and the FY2021 proposed budget.

| Table 1 | | | | | | | |
|---|------------------------------------|---------------------------|-----------------------------|------------------------------------|-----------------------------|--------------------------|---------------------------|
| Illinois State University | | | | | | | |
| Fiscal Year 2020 Budget and Actual Revenues and Fiscal Year 2021 Proposed Budget | | | | | | | |
| (in thousands of dollars) | FY2020 | | | Proposed FY2021 | | FY2020-FY2021 | |
| Source of Funds | Fiscal Year 2020 Budget | Actual Revenue | Percent of Total | Fiscal Year 2021 Budget | Percent of Total | Dollar Change | Percent Change |
| <u>Unrestricted</u> | | | | | | | |
| State Appropriation | \$ 69,619 | \$ 69,619 | 15% | \$ 69,619 | 14% | \$ - | 0.0% |
| University Income Fund | \$ 216,500 | \$ 215,200 | 47% | \$ 224,381 | 46% | \$ 7,881 | 3.7% |
| Subtotal | \$ 286,119 | \$ 284,819 | 62% | \$ 294,000 | 60% | \$ 7,881 | 2.8% |
| <u>Restricted</u> | | | | | | | |
| Bond Revenue Operations | \$ 94,000 | \$ 81,800 | 18% | \$ 94,250 | 19% | \$ 250 | 0.3% |
| Grants and Contracts ¹ | \$ 38,500 | \$ 35,000 | 8% | \$ 38,500 | 8% | \$ - | 0.0% |
| Other Local Funds | \$ 60,400 | \$ 56,100 | 12% | \$ 60,500 | 12% | \$ 100 | 0.2% |
| State College and University Trust Fund (collegiate license plate revenue) | \$ 150 | \$ 150 | 0% | \$ 25 | 0% | \$ (125) | -83.3% |
| Subtotal | \$ 193,050 | \$ 173,050 | 38% | \$ 193,275 | 40% | \$ 225 | 0.1% |
| Total | \$ 479,169 | \$ 457,869 | 100% | \$ 487,275 | 100% | \$ 8,106 | 1.8% |

¹ Includes Federal CARES Act/GEER funds.

Table 1 shows that actual revenues from all fund sources in FY2020 were \$457.9 million, reflecting over \$20 million in reduced revenues due to COVID-19-induced student refunds and fewer campus-based events in the Spring FY2020 term. Looking ahead to FY2021, it is expected that total revenues needed, including use of historical reserves, for all fund sources will be \$487.3 million.

As Table 1 demonstrates, FY2021 Unrestricted Funds are budgeted to increase 2.8%. This reflects a slight decrease in Tuition due to a less than one percent enrollment decline, a higher amount of unrestricted fee revenue from the Academic Enhancement Fee, funds needed to cover increased spending for COVID-19 expenditures, and reduced expenditures in major capital projects in order to mitigate fiscal constraints caused by the pandemic. FY2021 general revenue resources, coupled with existing unrestricted reserves as needed, will be utilized to fund COVID-19 related IT expenditures necessary to ensure a quality educational experience in a hybrid and online teaching environment, along with medical testing costs, special cleaning supplies and labor costs required to ensure the health and safety of our students, faculty, and staff.

The proportion of University operations and grants that are funded from State appropriations remains similar to FY2020 at 14 percent of the total institutional operating revenues, including \$3.1 million that will be transferred to the Illinois Department of Central Management Services as a contribution toward Group Health Insurance premiums.

As demonstrated in Table 1, 19 percent of the University's FY2021 budget will be made up of Bond Revenue Operations, such as housing, dining and student facility operations. Given expected revenue declines from fewer student housing and dining contracts and lower facility rental income, coupled with increased operating costs due to COVID-19, historical bond reserves generated in prior years will be needed to support a quality residential campus experience for our students as well as funding necessary expenditures ensuring the health and safety of our students,

faculty, staff, and the local community. The remaining \$4 million of Federal CARES Act funds, not recognized in FY2020, is reflected in the FY2021 budget and is earmarked to reimburse the University for COVID-19 related lost bond revenues in housing and dining contracts.

Other Local Funds, or “Agency” funds are expected to represent 12 percent of the total University budget and Grants and Contracts are expected to represent 8 percent. State College and University Trust Fund represents revenue derived from collegiate license plate sales, held by the state for distribution through appropriation. FY2020 was elevated due to accounting for past sales. It is expected that the annual revenue will be approximately \$25 thousand, as in FY2021. The projected change from FY2020 to FY2021 for all Restricted Funds is a slight increase of \$.2 million or 0.1 percent.

Budget Detail by Object and Function of Expenditure

Table 2 provides an estimated breakdown of anticipated FY2021 expenditures by object of expenditure (see appendix A). All universities are labor intensive organizations, and Illinois State University is no exception. Half (49.4 percent) of all funds are budgeted for personal service expenditures. Of the \$240.5 million budgeted for personal services, \$177.0 million, or 74 percent, is expected from General Revenue and University Income funds.

| Table 2 Illinois State University Fiscal Year 2021 Budget Objects by Fund Sources | | | | | | | |
|--|--|--|------------------------------|---------------------------------|-------------------------|-------------------|-----------------------------|
| (in thousands of dollars) | Appropriation and Income Fund | State College and University Trust Fund | Other Local Funds | Grants and Contracts | Bond Revenue | Total | Percent of Total |
| Personal Services | \$ 177,000 | | \$ 21,000 | \$ 16,500 | \$ 26,000 | \$ 240,500 | 49.4% |
| Medicare | 3,000 | | 300 | 200 | 300 | 3,800 | 0.8% |
| Contractual | 48,000 | | 26,200 | 13,900 | 19,000 | 107,100 | 22.0% |
| Travel | 900 | | 500 | 400 | 50 | 1,850 | 0.4% |
| Commodities | 4,500 | | 6,000 | 800 | 9,500 | 20,800 | 4.3% |
| Equipment | 12,200 | | 3,500 | 600 | 1,200 | 17,500 | 3.6% |
| Telecommunications | 1,000 | | 200 | 100 | 600 | 1,900 | 0.4% |
| Operation Auto | 500 | | 150 | 50 | 100 | 800 | 0.2% |
| Awards and Grants | 30,000 | \$ 25 | 2,550 | 4,500 | 8,000 | 45,075 | 9.3% |
| Permanent Improvements | 9,000 | | 100 | 50 | 12,500 | 21,650 | 4.4% |
| Group Health Insurance | 3,100 | | | 1,400 | | 4,500 | 0.9% |
| Debt Service | 4,800 | | | | 12,800 | 17,600 | 3.6% |
| General Services Overhead | | | | | 4,200 | 4,200 | 0.9% |
| Grand Total - All Objects | \$ 294,000 | \$ 25 | \$ 60,500 | \$ 38,500 | \$ 94,250 | \$ 487,275 | 100.0% |
| Percent of Total | 60.3% | 0.0% | 12.4% | 7.9% | 19.3% | 100.0% | |

The sum of personal services, permanent improvements and awards and grants accounts for approximately two-thirds of all expenditures. The remaining third will be used for all other expenses such as technology, group health insurance, equipment purchases, debt service and utilities.

COVID-19 related expenditures, estimated in excess of \$14 million, are expected to increase contractual, equipment, and commodities objects across all applicable funding sources, to accommodate on-campus student, faculty, and staff symptomatic and surveillance COVID-19 testing, additional technology/software purchases to support hybrid/online teaching, and specific disinfectant cleaning supplies to assist with maintaining a thoroughly clean and sanitized learning environment within all of our campus facilities.

Financial Aid awarded to need-based students and merit aid to further assist in student recruitment is projected to increase by \$6 million for a total of \$38 million, shared between Income Fund and Bond Revenue. These additional resources are to honor the ongoing financial aid commitments made to returning students along with funds needed to attract our Fall 2020 new entering freshman and transfer students.

To preserve cash and long-term fiscal reserves across all university funding sources, the University plans to only expend resources in FY2021 necessary to fund required capital expenditures associated with completing outstanding Board approved major capital projects. The \$21.7 million in permanent improvements budgeted for in FY2021 will be expended on the completion of the Bone Student Center Concourse renovations, Bone Student Center Star Ginger restaurant buildout, Watterson Housing HVAC repairs, Watterson Dining Complex renovations, Milner Library 1st floor restoration, Julian Hall Cyber Security Program classroom buildout, Horton Fieldhouse roofing, Proposed New Engineering Program Master Planning, and the new Multi-Cultural Center renovation. A small segment of funds is also earmarked for necessary small dollar deferred maintenance repair projects in numerous campus-wide instructional, administrative, and AFS facilities. \$5.5 million of debt proceeds, as previously approved by the Board of Trustees at its July 24, 2020 meeting, are reflected in FY2021 bond revenues to cover 100% of planned capital expenditures on the Multi-Cultural Center renovation.

Bond revenue operational expenditures, including those resulting from COVID-19, will be reduced, where possible, to effectively manage within the lower income expected for FY2021; however, bond revenue reserves built over prior years will be drawn upon where necessary to ensure a safe, enjoyable, and successful residential experience is provided to our students, staff, faculty, and guests.

Other Local Funds reflects less revenue due to COVID-19 restrictions for such items as public activities, community events and study abroad. Efficiencies will be implemented as appropriate to stay within budget, mostly by hiring fewer temporary staff and altering contracts and purchases as relevant. Available fiscal reserves will be deployed where necessary to ensure a safe and quality experience is provided.

Table 3 presents the estimated FY2021 operations and grants budget by fund source and by projected functional expenditure. The budget is divided into eight functional areas: Instruction, Organized Research, Public Service, Academic Support, Student Services, Institutional Support, Operations and Maintenance of the Physical Plant, and Independent Operations (See Appendix A). These functional classifications are identified and defined in the Illinois Board of Higher Education’s *Resource Allocation Management Program (RAMP)*.

| (in thousands of dollars) | Appropriation and Income Fund | State College and University Trust Fund | Other Local Funds | Grants and Contracts | Bond Revenue | Total | Percent of Total |
|----------------------------------|--|--|------------------------------|---------------------------------|-------------------------|-------------------|-----------------------------|
| Instruction | \$ 146,000 | | \$ 6,000 | \$ 2,800 | | \$ 154,800 | 31.8% |
| Organized Research | 3,100 | | 1,500 | 19,400 | | 24,000 | 4.9% |
| Public Service | 3,100 | | 13,200 | 6,100 | | 22,400 | 4.6% |
| Academic Support | 24,000 | | 300 | 100 | | 24,400 | 5.0% |
| Student Services | 47,000 | \$ 25 | 35,500 | 6,000 | \$ 8,000 | 96,525 | 19.8% |
| Institutional Support | 26,000 | | 2,300 | 4,000 | | 32,300 | 6.6% |
| O&M Physical Plant | 40,200 | | 1,700 | 100 | 20,400 | 62,400 | 12.8% |
| Independent Operations | | | | | 53,050 | 53,050 | 10.9% |
| Debt Service | 4,600 | | | | 12,800 | 17,400 | 3.6% |
| Grand Total All Functions | \$ 294,000 | \$ 25 | \$ 60,500 | \$ 38,500 | \$ 94,250 | \$ 487,275 | 100.0% |
| Percent of Total | 60.3% | 0.0% | 12.4% | 7.9% | 19.3% | 100.0% | |

Illinois State University expects to spend \$201.2 million in FY2021 on the activities associated with its core functions of instruction, research and public service, representing 41.3 percent of the estimated total University expenditures. Most of these funds (\$152.2 million) are derived from General Revenue appropriations or University Income Fund. Another \$24.4 million is expected to be spent on those activities that provide direct support to those core functions, referred to in the table above as “Academic Support.” The largest allocation within this function is for the operations of Milner Library but also includes some academic administrative functions.

Of the \$62.4 million estimated to be spent on operations and maintenance, over \$10 million is budgeted for utilities (electricity, natural gas, sewer and water) and utility conservation projects. Deferred maintenance of facilities will continue to be addressed as funds allow. The University’s accumulated backlog of maintenance required to bring all

campus facilities up to top working condition is estimated at \$410 million with \$255 million needed for state supported facilities and \$155 million for Bond Revenue facilities.

Conclusion

This item was prepared in accordance with Illinois Board of Higher Education policy that calls upon public university governing boards to review and approve an operating budget annually each fall. The University continues to allocate its resources to its highest priorities and to support those initiatives that are outlined in its strategic plan, *Educate•Connect•Elevate*. Instruction and the support of high-quality faculty and staff continue to be the two highest priorities.

Appendix A

Standard Definitions of Functions and Objects of Expenditures

Functional Areas:

Instruction – Activities carried out for the explicit purpose of eliciting some measure of educational change in a learner or group of learners. Activities include both teaching and facilitating activities.

Organized Research – Activities intended to produce one or more research outcomes including the creation of knowledge, reorganization of knowledge and the application of knowledge. Research activities carried out on an individual or project basis usually result from special institutional grant awards to individual faculty members.

Public Service – Program elements established to make available to the public the various unique resources and capabilities of the University for the specific purpose of responding to a community need or solving a community problem.

Academic Support – Activities that are carried out in direct support of the three primary programs of instruction, organized research and public service.

Student Services – Activities carried out with the objective of contributing to the emotional and physical well-being of students as well as to their intellectual, cultural and social development outside the context of the University's formal instructional activities.

Institutional Support – Activities carried out to provide for the day-to-day functioning as well as the long-range viability of the University as an operating organization.

Operation and Maintenance of the Physical Plant – Activities related to maintaining existing grounds and facilities used for educational and general purposes, providing utility services, campus security and fire protection, transportation and rental of space.

Independent Operations – Auxiliary Services and programs and activities that are unrelated to the primary mission of the university (instruction, organized research and public service).

Objects of Expenditure:

Personal Services – Wages and salaries.

Contractual – Payment for services from vendors. The largest contractual expenditure for Illinois State University is utility expense.

Travel – Reimbursements to employees or vendors for in state or out of state travel including transportation, mileage, lodging and meals.

Commodities – Purchase of articles of a consumable nature such as office supplies.

Equipment – Purchases over \$100 for tangible personal property such as office furniture and equipment.

Telecommunications – All telephone and telecommunication services such as internet ports, long distance charges, cell phone charges, fax machine charges and local telephone charges.

Operation of Automotive Equipment – Operation, maintenance and repair of automotive equipment.

Awards and Grants – Most commonly used for awards and grants to students. This includes aid for student financial need and academic merit.

Permanent Improvements – Remodeling and renovation of existing structures.

Debt Retirement – Payments for annual principal and interest on bonds and certificates of participation.

General Services Overhead – Payment for use of administrative services outside the immediate operation of the unit. For example, the comptroller’s area, which is supported by general revenue funds, performs accounting functions for all areas on campus; therefore, the non-appropriated units pay a portion of their expenses.

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/29
FY2022 Appropriated Budget
Request: Operating and Capital

Resolution

Whereas, Illinois State University is required to submit its appropriated operating budget request and its capital appropriation request to the Illinois Board of Higher Education, and

Whereas, the authority for approval of the appropriated operating budget request and the capital appropriation request resides with the Board of Trustees of Illinois State University:

Therefore, be it resolved that the Board of Trustees approves the FY2022 appropriated operating budget request totaling \$80.6 million and the capital appropriation request totaling \$449.6 million as shown in Table 1 and Table 2, which are attached hereto and incorporated herein.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
FY2022 Appropriated Budget Request: Operating and Capital**

Illinois State University’s FY2022 appropriation request supports the University’s strategic plan, *Educate•Connect•Elevate* and will allow the University to increase its contributions toward addressing critical statewide goals for higher education.

State appropriated dollars provide the critical and irreplaceable core of support for delivery of high-quality instructional programs and educational services to students. Maintaining strong and stable funding lessens the reliance on the university income fund, which is realized primarily from student tuition and fee payments; therefore, helping to maintain the affordability of a college degree.

The University continues to implement cost-saving measures to redirect resources to high priority needs. For example, substantial funds are committed to financial aid in order to attract and retain students who have little or no resources to pay college costs. As we await capital and deferred maintenance funding, scarce operating resources have also been redirected to address repair and maintenance of campus facilities. During this time of substantial budget strain, the University maintains pride that its instructional programs continue to be recognized both nationally and internationally for their quality and value.

FY2022 Operating Budget Request

Increases

This request represents a 15.8% increase (or \$11.0 million) over the University’s prior year appropriation and is focused solely on receiving State support to help reimburse the University for COVID-19 expenditures specifically targeted to ensure the health and safety of our current students, faculty, and staff along with additional IT instructional software and hardware support to quickly transition the university to offer the majority of its courses in a hybrid or an online teaching environment. Excluding the request of funds needed to cover COVID-19 expenditures, this FY2022 represents a zero percent increase to the FY2021 funding level, \$69.6 million.

Table 1 below summarizes the University’s proposed appropriated operating budget request for FY2022 and a request for distribution from the State College and University Trust Fund. The State College and University Trust fund is revenue from collegiate license plate sales held by the state for distribution to Universities through appropriation. These requests represent a responsible and reasonable statement of the University’s highest priorities and goals.

Table 1

Illinois State University FY2022 Appropriation Requests

(in thousands of dollars)

| | |
|--|--------------------------|
| Appropriated Operating Funds Base – FY2021 level | \$69,619.3 |
| <u>Increases</u> | |
| Reimburse COVID-19 Expenditures for Life Safety | <u>11,000.0</u> |
| Dollar Increase; \$11,000.0 | |
| Percent Increase; 15.8% | |
| FY2022 Appropriated Operating Funds Request | \$80,619.3 |
| FY2022 State College and University Trust Fund Request | <u>25.0</u> |
| Total: FY2022 Appropriation Requests | <u>\$80,644.3</u> |

FY2022 Capital Request

The capital projects for which funding is requested for FY2022 are instrumental in addressing the goals and priorities articulated in the University’s strategic plan, *Educate•Connect•Elevate*, as well as the recommendations in *Master Plan 2010-2030: Looking to the Future*. These projects are important to enhancing a healthy, safe and environmentally sustainable campus and to ensuring the University has the physical infrastructure necessary for excellence in instruction, research and service in the 21st century.

Identifying the projects included in the annual request to the state for capital improvement funding involves an ongoing process of assessing academic and support service capital needs, determining facility use strategies, analyzing facilities’ conditions and opportunities, and evaluating available resources. The major projects included in the FY2022 request and the priority assigned to them are reviewed and approved by the University’s Capital Planning and Budget Team comprised of individuals from each division of the institution, shared governance constituencies, and Intercollegiate Athletics.

Table 2 summarizes the University’s request for state funds for capital improvements in FY2022 totaling \$449.6 million, including \$409.2 million for six major capital improvement projects and \$40.4 million for capital renewal projects.

Table 2

FY2022 Capital Request

Request for funds for major capital projects, or “Regular” capital, are listed in priority order below:

| | |
|---|-----------------------------|
| New Engineering Building | \$ 101,500,000 |
| New Mennonite College of Nursing Building | 60,900,000 |
| Thomas Metcalf School Replacement | 57,855,000 |
| DeGarmo Hall Rehabilitation; | 38,750,000 |
| University High School Replacement | 63,945,000 |
| Williams Hall Renovation | <u>86,275,000</u> |
| | |
| FY2022 Regular Capital Request | \$409,225,000 |
| | |
| FY2022 Capital Renewal Request | <u>\$40,408,700</u> |
| | |
| Total FY2022 Capital Request | <u>\$449,633,700</u> |

The major capital projects focus on addressing academic programmatic needs and ensuring the University’s facilities promote excellence in instruction, research and service. They involve renovating and upgrading existing academic facilities; addressing life-safety requirements; replacing outdated mechanical, electrical and plumbing systems; and upgrading utility and technology systems. The projects also involve the construction of new facilities for future Engineering programs, the Mennonite College of Nursing, and the University’s educational teaching laboratory schools. A considerable amount of the University’s accumulated deferred maintenance needs can be addressed through these targeted rehabilitation and renovation projects.

The state’s Capital Renewal Program provides resources for smaller remodeling, restoration, utility and infrastructure projects. Funds from the program are distributed proportionately among state colleges and universities based upon their square footage maintained by state funds. The University’s request for FY2022 reflects the amount appropriated in the *Rebuild Illinois Capital Plan*.

Summary descriptions of each of the requested major capital projects follow.

New Engineering Building**\$101,500,000**

This is a new project request for Illinois State University. The University engaged the Education Advisory Board (EAB) in 2016 to investigate the feasibility of establishing new engineering programs at Illinois State University through a combination of quantitative data analytics and secondary research. EAB sought to assess the need and viability of engineering programs at Illinois State University. The University established an Academic Steering Committee and undertook a study to investigate the feasibility of establishing Mechanical Engineering and Electrical Engineering programs at Illinois State University. The committee examined the possibility of establishing programs in Mechanical Engineering and Electrical Engineering to leverage the already existing faculty expertise in the departments of Physics and Technology and other departments and schools across the university. The need has been verified and requires a new facility to house these programs. This capital request is for a new building and necessary equipment on campus to house these programs.

New Mennonite College of Nursing Building**\$60,900,000**

This project addresses space needs and will provide for the construction of a new home for the Mennonite College of Nursing. The new facility will be designed to meet current needs and future growth. This space will include consolidation of campus facilities, offices for College faculty and staff, meeting rooms, conference rooms, and a variety of teaching classrooms that are special to the needs of the nursing program. The building will be sited to best address the specific goals and requirements of the program, which not only include instruction but also the clinical health care industry relationships. This project, which involves construction of a new facility for the College, is recommended in Master Plan Update 2010-2030.

Thomas Metcalf Laboratory School Replacement**\$57,855,000**

The Thomas Metcalf School building, which was constructed in 1955, houses the University's laboratory school for kindergarten through the eighth grade. The facility is outdated and aging, the pool failed and has been closed and is currently not in use. The infrastructure is in extremely poor condition and the Facilities Condition Assessment reported high figures identifying the mechanical, electrical, plumbing, and fire alarm systems. More importantly, the geographic location on the school is problematic with poor vehicular access to the building and less than adequate outdoor space for the elementary school-aged children. It is critical to construct a modern laboratory school to resolve those inadequacies that now exist and to meet the 21st first century requirements on campus. This project is recommended in the Master Plan Update 2010-2030.

DeGarmo Hall Rehabilitation**\$38,750,000**

This project provides for rehabilitation of DeGarmo Hall which houses the College of Education. DeGarmo Hall was built in 1972. Forty-eight years later, it is in need of infrastructure updates and program-driven improvements. The "curtain wall" exterior has deteriorated to the point of failure. It is now very difficult to maintain and needs to be replaced, and the interior spaces need to be reconfigured to better serve the 21st first century program and pedagogy requirements. The space needs have grown substantially since 1972. Interior spaces no longer meet the needs of current or future programs. Mechanical, electrical, and plumbing improvements also need to be addressed. This project is recommended in the Master Plan Update 2010-2030.

University High School Replacement**\$63,945,000**

The current University High School building was constructed in 1965 and houses the University's laboratory school for ninth through twelfth grades. The facility is outdated and aging, and the mechanical, electrical, plumbing, and fire alarm systems are in need of replacement. Its geographic location on the campus is problematic with poor vehicular access to the building and less than adequate outdoor space. This project provides for the construction of a modern laboratory school to meet the 21st century requirements. This project is recommended in the Master Plan Update 2010-2030.

Williams Hall Renovation**\$86,275,000**

This project will rehabilitate Williams Hall, which was originally built in 1940 as the University Library. The project will restore the quality and integrity of the original University library building. Selective demolition will be completed to allow a program specific addition. The interior of the old library building will be renovated. This project will replace and/or upgrade the building's mechanical, electrical and plumbing systems. The remodeling will correct code deficiencies, remove asbestos, repair/replace the slate roof, and bring the structure back to its original architectural significance. The building is on a prominent site on the Illinois State University Quadrangle and represents a classic form of collegiate Georgian style architecture. Williams Hall is planned to be used for University academic program space comprised of classroom and office spaces. This project is recommended in the Master Plan Update 2010-2030.

Capital Renewal Projects**\$40,408,700**

This funding request is representative of the amount appropriated to the University beginning in FY2020 as part of the *Rebuild Illinois Capital Plan*.

Resource constraints have prevented the University from routinely remodeling and rehabilitating facilities in accordance with current higher education pedagogical requirements and facility standards. Many ISU academic facilities need an extensive amount of work to replace, upgrade, and/or improve mechanical, electrical and plumbing systems as well as to address basic facility infrastructure needs such as building envelopes, roofing, flooring and windows.

The projects identified for Capital Renewal funding address critical facility, mechanical, electrical, plumbing and building envelopes across campus. The projects will enable the University to ensure the structural integrity and operations of facilities and thereby improve pedagogical efficiency, productivity, cost-effectiveness, and accountability by reducing the backlog of deferred maintenance and improving energy conservation, reliability and efficiency.

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/30
Connect Transit Contract Extension

Resolution

Whereas, Illinois State University has partnered with Connect Transit (formerly the Bloomington-Normal Public Transit System) to provide certain transportation services since 1998; and

Whereas, said partnership benefits all University faculty, staff and students by allowing them to use their Illinois State University Redbird Card as a bus pass to access Connect Transit services; and

Whereas, the current agreement extension, dated May 7, 2020 and entered into by the Board of Trustees of Illinois State University and Connect Transit on June 30, 2020, has a term of July 1, 2020 to December 31, 2020; and

Whereas, negotiations remain on ongoing and are not anticipated to be completed prior to the December 31, 2020 expiration date:

Therefore, be it resolved that the Board of Trustees authorizes the University to enter into a six-month extension of the current agreement for the period of January 1, 2021 to June 30, 2021 for an amount not to exceed \$289,068.

Therefore, be it further resolved that the authorization for this agreement is contingent upon the agreement's approval by Connect Transit's Board of Trustees.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
Connect Transit Contract Extension**

Illinois State University and Connect Transit have maintained a longstanding partnership. Formalized in 1998, the partnership initially provided a safe, after-hours transportation alternative for students. Since then the partnership has expanded to give students, faculty, and staff access to fixed route, regularly published public transportation service throughout the Bloomington-Normal community, including the University campus.

The Redbird Express route provides transportation around the Illinois State University campus from 7:00 a.m. to 12:00 a.m. Sunday through Thursday, and from 7:00 a.m. to 3:00 a.m. on Friday and Saturday during fall and spring semester on all regularly scheduled class days. There are 15 campus stops on the Redbird Express. In FY2019, Illinois State University accounted for approximately 618,000 rides, an increase of some 6% over FY2018.

The University, through the Parking and Transportation Office, makes monthly payments to Connect Transit for the transportation services provided for students, faculty, and staff. The total annual cost for these services was \$532,740 in FY2018, \$545,000 in FY2019 and \$567,018 in FY2020.

Negotiations on a new agreement are in progress but are not anticipated to be settled by the expiration date of the current extension, December 31, 2020, due to negative factors from the COVID-19 pandemic along with the recent departure of Connect Transit's general manager, the individual responsible for final negotiation and execution of major contracts.

The requested extension, representing a 0% increase over the current contract terms, will have a monthly payment of \$48,178 for the period of January 1, 2021 to June 30, 2021. The total funding requested over this six-month extension is projected not to exceed \$289,068.

The agreement with Connect Transit supports the campus *Master Plan 2010-2030: Looking to the Future* as well as *Educate•Connect•Elevate: Illinois State* by providing a sustainable transportation option to enhance the quality of life as well as address the economic, social and environmental needs of Illinois State University students, faculty, and staff. This agreement is a tangible demonstration of the University's commitment to sustainable initiatives. The strategic external partnership between Illinois State University and Connect Transit is mutually beneficial.

Source of Funding: Student Fee Revenues

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/31
COVID-19 Testing Authorization

Resolution

Whereas, the Board of Trustees (the “*Board*”) of Illinois State University (the “*University*”) has the authority to enter into contracts for the provision of goods and services to the University;

Whereas, the COVID-19 pandemic has presented the University with numerous challenges for the Fall 2020 semester;

Whereas, the University’s planning teams have worked to identify best practices regarding COVID-19 testing on-campus;

Whereas, leading research has recommended that colleges and universities conduct COVID-19 surveillance testing of student populations as a means of mitigating potential outbreaks of COVID-19 on-campus;

Whereas Illinois State University has a need for services from an external party for surveillance testing and monitoring of COVID-19 illnesses during the current pandemic environment;

Whereas, the University has identified a partner in the University of Illinois – Shield, to establish a lab on the Illinois State University campus to process saliva-based COVID-19 tests for Illinois State University and the community at a cost per test significantly below current testing costs:

Therefore, be it resolved that the Board authorizes the University to enter into a contract to establish a lab to process COVID-19 saliva-based tests and to conduct saliva-based testing of students, faculty and staff for the period from November 1, 2020 to May 14, 2021 in partnership with the University of Illinois – Shield at a cost not to exceed \$5,500,000.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
COVID-19 Testing Authorization**

The University has implemented several strategies to limit the spread of COVID-19 based on guidance from local, state and national authorities such as the Centers for Disease Control, the Illinois Department of Public Health, the Illinois Board of Higher Education, and the Governor of the State of Illinois. Consistent with the recommendations of these authorities, the University has provided on-campus COVID-19 testing for students to allow for the rapid identification and containment of new cases of COVID-19.

The current testing agreement with Reditus Laboratories will be replaced with the University of Illinois FDA approved saliva-based COVID-19 testing methodology, referred to as “*Shield*”. The University has been working with the University of Illinois – Shield team to create a CLIA (Clinical Laboratory Improvement Amendments) certified lab on campus. This option will allow the University to test greater numbers of students, faculty and staff on a regular basis, provide faster turnaround time for results, and decrease per test costs (\$20 per tests vs \$100 per test under the existing Reditus contract). Through weekly testing of students and obtaining more timely results, students who test positive can be moved immediately into isolation, thus reducing the spread of the virus. All of these factors will further enhance the University’s goal to provide a safe and healthy campus for our students, faculty, staff, guests, and the entire Bloomington, Normal IL community.

This agreement requires that the University of Illinois – Shield provides all the necessary equipment and supplies to create the lab and complete the testing. A revenue sharing agreement has been entered into with University of Illinois – Shield to cover the costs of the staff working in the lab. Illinois State University will pay a reduced cost (\$20 per test) for test processed in the lab. Service provided by the lab will be made available to community-based customers as capacity permits. Illinois Wesleyan University has already expressed an interest in using the lab to process saliva-based tests for their students, faculty and staff. Private sector tests will be charged a commercial rate of \$30 per test.

The University anticipates conducting approximately 13,000 tests of ISU students, faculty and staff per week. Collection of samples will be completed at multiple on-campus location(s) as determined by the parties. No unique medical skills are required to collect the samples.

This resolution seeks authorization to execute a 7-month contract with a cost not to exceed \$5,500,000 for COVID-19 surveillance testing. This cost estimate provides for up to 275,000 tests being conducted over the contract period beginning November 1st, 2021 and ending May 14th, 2021, at a projected contract price of \$20 per test. The exact number of tests conducted each week will vary.

Funding Source: General Revenue Funds, Auxiliary Funds, Federal & State Grants as available

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/32
COVID-19 Quarantine Authorization

Resolution

Whereas, the Board of Trustees (the “*Board*”) of Illinois State University (the “*University*”) has the authority to enter into contracts for the provision of goods and services to the University;

Whereas, the COVID-19 pandemic has presented the University with numerous challenges for the Fall 2020 semester;

Whereas, the University’s planning teams have worked to identify best practices regarding COVID-19 testing on-campus;

Whereas, the University has dedicated 5% of rooms within the residence halls to serve as isolation spaces for residents who have tested positive for the COVID-19 virus and quarantine spaces for residents deemed close contacts of person who tested positive for the COVID-19 virus;

Whereas, Illinois State University seeks to be proactive by having additional space available to provide residents who are in quarantine with housing and dining services;

Therefore, be it resolved that the Board authorizes the University to enter into contract(s), as deemed necessary, to secure additional off-campus student housing and dining services with local hotel(s) in the Bloomington, Normal IL community to help mitigate COVID-19 related health and safety issues. The contracts will cover services needed for the period from September 15, 2020 to May 14, 2021, at a cost not to exceed \$1.6 million.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
COVID-19 Quarantine Authorization**

COVID-19 cases continue to rise in Illinois and across the country. Illinois State University has a need for surge space to quarantine students residing in the residence halls deemed to have been a close contact with an individual that has tested positive for the COVID-19 virus.

The University has identified two hotels, at this time, within the Bloomington, Normal IL community that are willing to provide housing and dining services for students in quarantine as needed.

The University has secured capacity to quarantine up to 94 students per night for a period of 14 days each.

This resolution seeks authorization to execute a contract for rooms and meals for up to 94 rooms for a period of 10 weeks in Fall 2020 (September 15, 2020 to December 1, 2020) and for 16 weeks in Spring 2021 (January 11, 2021 thru May 14, 2021) at a cost not to exceed \$1.6 million. The exact number of rooms used each night will vary based on the need for quarantine spaces on that day.

Funding Source: Auxiliary Fund System, Federal & State Grants as available

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/33
Authorization to Name Classroom

Resolution

Whereas, the Board of Trustees, as authorized by the Board of Trustees Governing Document, Section C, Policies, Subsection IV-C, Naming of Facilities, shall approve the naming of all facilities at the University; and

Whereas, classroom 101 currently serves as a classroom in the Illinois State University Farm Conference Center; and

Whereas, Compeer Financial has committed a cash gift to support a total renovation of the classroom and bring the entire facility within federal compliance and accessibility laws; and

Whereas, the University Naming Committee has recommended, and President Dietz has endorsed the recommendations as described herein:

Therefore, be it resolved that the Board of Trustees in regular meeting assembled, approves naming Classroom 101 in the Illinois State University Farm Conference Center as the “Compeer Financial Classroom” in recognition of its financial gift in support of Illinois State University.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
Authorization to Name Classroom**

Compeer Financial has committed a cash gift to support a total renovation of the classroom and bring the entire facility within federal compliance of accessibility laws. This will include work to add a wheelchair ramp on the building, rework the restrooms to increase capacity and add provisions for accessibility, and raise the floor in the classroom to a single level. The gift is a three-year pledge.

The following is some background on the donor and their partnership with Illinois State University:

- Compeer Financial, as one of the largest cooperatives in the Farm Credit System, regularly collaborates with others who are also dedicated to the agriculture industry. With their mission of enriching agriculture, Compeer Financial exists to champion the hopes and dreams of rural America. The gift displays considerable generosity by Compeer Financial and is a demonstration of the company's commitment and partnership, not only with the Department of Agriculture at Illinois State University but also to the excellence of our students and the belief in building a stronger agriculture industry through them.
- This gift is the largest commitment, to date, by Compeer Financial to Illinois State University. Past support to Illinois State University includes support of student development and leadership activities, support of the 100 x 100 Centennial Campaign, and support of the Leatherbury Scholarship, all in the Department of Agriculture.

**ILLINOIS STATE
UNIVERSITY**

**BOARD OF
TRUSTEES**

Resolution No. 2020.10/34
Authorization to Name Office

Resolution

Whereas, the Board of Trustees, as authorized by the Board of Trustees Governing Document, Section C, Policies, Subsection IV-C, Naming of Facilities, shall approve the naming of all facilities at the University; and

Whereas, Room 140 is designated as the Black Student Union Office; and

Whereas, Stan and Rene’ Shingles have committed a cash gift to support renovations and upgrades for this space; and

Whereas, the University Naming Committee has recommended, and President Dietz has endorsed the recommendations as described herein:

Therefore, be it resolved that the Board of Trustees in regular meeting assembled, approves naming Room 140 as the “Mr. Stan L. and Dr. Rene’ R. Shingles Black Student Union Office” in recognition of their financial gift in support of Illinois State University.

Board Action on: _____
Motion by: _____
Second by: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____

ATTEST: Board Action, October 16, 2020

Secretary/Chairperson

**Board of Trustees
Illinois State University
Authorization to Name Office**

Stan and Rene' Shingles have committed a cash gift to support renovations and upgrades for Room 140. The gift is a five-year pledge.

Highlights of the donors' contributions, achievements, and service to Illinois State University are listed below:

- Stan Shingles '82, M.S. '88 is currently the interim chief diversity officer at Central Michigan University, where he has spent the past 30 years.
- Stan currently serves on the Board of Directors for the Illinois State University Black Colleagues Association and was recently inducted as a member of the Illinois State University Alumni Association Board of Directors.
- In 2012, Stan was inducted into Illinois State University's College of Applied Science and Technology Hall of Fame.
- In 2019, Stan was inducted into the Division of Student Affairs' Steve and Sandi Adams Legacy Hall of Fame.
- Stan has held several leadership positions in professional associations, including president and a member of the board of directors of NIRSA: Leaders in Collegiate Recreation. He received the 2019 NIRSA Honor Award, in recognition of outstanding achievements in the profession and exemplary service to the Association.
- Stan is active in various leadership roles in his community, including Special Olympics, United Way, and the American Red Cross.
- Dr. René Shingles M.S. '86 currently serves as a professor, program director, and internship coordinator for the School of Rehabilitation and Medical Sciences at Central Michigan University.
- In 1987, Dr. Shingles became only the 13th Black woman in the United States to become a certified athletic trainer.
- In 1996, Dr. Shingles served as a trainer for the Olympic Games in Atlanta, Georgia.
- In 2017, Dr. Shingles was inducted into the Illinois State University College of Applied Science and Technology Hall of Fame.
- In 2018, Dr. Shingles was the first African American woman to be inducted into the national Athletic Trainers Hall of Fame.