

**ILLINOIS STATE  
UNIVERSITY**

**BOARD OF  
TRUSTEES**

**Resolution No. 2024.08/44  
Approval of Academic Senate  
Proposal to Amend Article V,  
Academic Governance of the  
ISU Constitution**

**Resolution**

Whereas, the Illinois State University Academic Senate voted unanimously on February 21, 2024, to revise portions of Article V of the Illinois State University Constitution;

Whereas, the Senate submitted its proposed amendment to the President for review and concurrence;

Whereas, the proposed amendment to the Illinois State University Constitution would adopt the following changes to Article V as drafted in Attachment A:

- a) Increase the number of elected faculty members to accommodate the addition of a faculty senator representing the College of Engineering;
- b) Revise the titles of various ex-officio members of the Academic Senate;
- c) Include the Chief Equity and Inclusion Officer as an ex-officio non-voting member of the Academic Senate;
- d) Update the titles of faculty and department/school administrators to reflect current practice and policy;
- e) Delete the second mention of the Student Body President in the section on Executive Committee membership; and
- f) Increase the membership of the Campus Communication Committee from 8 to 9 and restructure the membership.

Whereas, the President has reviewed the amendment and recommends that the Board of Trustees approve the proposed changes to Article V of the Illinois State University Constitution to reflect the current practice and policy of Illinois State University.

Therefore, be it resolved that the Board approves the proposed amendment to Article V of the Illinois State University Constitution and such amendment shall become part of the Illinois State University Constitution.

Board Action on:	_____	Postpone:	_____
Motion by:	_____	Amend:	_____
Second by:	_____	Disapprove:	_____
Vote:	Yeas: _____	Nays: _____	Approve: _____

ATTEST: Board Action, August 2, 2024

\_\_\_\_\_  
Secretary / Chairperson

**Board of Trustees  
Illinois State University**

**Approval of Academic Senate Proposal to Amend Article V, Academic Governance of the ISU Constitution**

The Illinois State University Academic Senate unanimously voted to pass Attachment A, a proposed amendment to Article V of the Illinois State University Constitution (“Constitution”) at the Senate’s February 21, 2024, session. Article V is the Academic Governance section of the Constitution. The section includes provisions to establish the voting membership of the Academic Senate, conduct of elections for the Senate, and establishment of different Senate Committees, including the Campus Communication Committee. The proposed changes are designed to incorporate the new College of Engineering into the membership of the Academic Senate, include new Cabinet positions into the Academic Senate membership, as well as to make updates to language to reflect current titles for faculty, staff, and administrators. A copy of the proposed changes reflecting the updates to the Constitution is attached as Attachment A.

The Academic Senate proposal to amend the Article V of the Illinois State University Constitution includes the following proposed edits:

1. The Academic Senate proposes to amend Article V, Section 1A. Membership, paragraph 2 for the ex-officio, non-voting membership of the Academic Senate to reflect the current titles of the administrators including the Vice President for Academic Affairs and Provost, the Vice President for Student Affairs, the Associate Vice President for Research and Graduate Studies, the Associate Vice President for Undergraduate Education, the Chairperson of the Academic Leadership Council.
2. The Academic Senate proposes to amend Article V, Section 1A. Membership, paragraph 2 for the ex-officio, non-voting membership to include the Cabinet-level position of the Chief Equity and Inclusion Officer as an ex-officio, non-voting member of the Academic Senate.
3. The Academic Senate proposes to amend Article V, Section 1A. Membership, paragraph 3 to update the titles of faculty and department/school administrators to reflect current University practice and policy.
4. The Academic Senate proposes to amend Article V, Section 2B Executive Committee membership to reflect the current title for the Vice President for Academic Affairs and Provost and to delete the second reference to the Student Body President. The Constitution included both a reference for the Vice/Chairperson/Student President and a separate reference to the President of the Student Body.
5. The Academic Senate proposes to amend Article V, Section 3 Campus Communication Committee (CCC) to revise the membership of the CCC. The Academic Senate proposes to increase the membership of the CCC from eight (8) members to nine (9) members. The members shall include:
  - a. Three faculty from the Academic Senate including: two faculty members nominated and elected by the Senate and the Chairperson of the Academic Senate;
  - b. Three students from the Student Government Association including: two student members nominated and elected by the Student Government Association and the Student Body President; and
  - c. Three Civil Service or Administrative/Professional (A/P) members including: one nominated and elected by the University Civil Service Council, one nominated and elected by the Administrative/Professional (A/P) Council, and one member from either group on a rotating basis.



**ILLINOIS STATE  
UNIVERSITY**  
*Illinois' first public university*

**Academic Senate**  
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## MEMORANDUM

**TO:** Dr. Aondover Tarhule, President  
**FROM:** Dr. Martha Horst, Academic Senate Chairperson  
**RE:** Academic Senate Actions  
**DATE:** February 26, 2024

At its last meeting, the Academic Senate passed the following:  
Changes to the ISU Constitution, Article V

We are now forwarding these documents to you for your approval.

Thank you for your consideration.

Approved 3/19/2024  
AT:sl

A handwritten signature in black ink, appearing to be "AT:sl", written over a red rectangular box.

**02.23.24.01 Clean Copy**  
**From: Rules Committee (approved 12/06/23)**  
**Dist. To Executive Committee 01/16/24**  
**Information Item 01/24/24**  
**Action Item 02/21/24**  
**Submitted for Presidential Approval**

## ILLINOIS STATE UNIVERSITY CONSTITUTION

### ARTICLE V.

#### Academic Governance

##### Section 1. Academic Senate

The primary governing body at Illinois State University shall be the Academic Senate, which shall provide for faculty and student participation in academic governance. The Academic Senate shall have an Executive Committee.

##### A. Membership

The voting membership of the Academic Senate shall consist of 30 elected faculty tenure/probationary tenure faculty members, one non-tenure track faculty, one faculty associate, 20 elected student members from the Student Government Association, and the President of the Student Body. The voting membership shall also include a representative of the Administrative Professional Council and a representative of the Civil Service Council.

The ex-officio, non-voting membership shall be: the President of the University, the Vice President for Academic Affairs and Provost, the Vice President for Student Affairs, the Vice President for Finance and Planning, the Associate Vice President for Research and Graduate Studies, the Associate Vice President for Undergraduate Education, the Chief Equity and Inclusion Officer, the Chairperson of the Academic Leadership Council or designee, a representative of the Deans Council, and the Student Trustee.

To be eligible to serve as a member of the Senate, an undergraduate student shall have been enrolled in the University one full academic term prior to his election and be registered as a full-time student, and a graduate student shall be currently enrolled in graduate school. To be eligible to serve as a member of the Academic Senate, faculty members shall have been faculty members at the University one full academic term prior to their election, and hold a full-time appointment to instructional or clinical assistant professor or the rank of assistant professor, associate professor, or professor. A member of the faculty who has an administrative appointment, other than as a department chairperson or school director, is not eligible for election to the Academic Senate.

##### B. Elections

The Senate shall approve rules for the conduct of elections of representatives, which shall conform to the following provisions:

1. Full time tenure and probationary tenure faculty members with the rank of assistant professor, associate professor and professor shall be eligible to vote in the election of tenure and probationary tenure faculty representatives to the Academic Senate. All full or part time non-tenure-track faculty shall be eligible to vote in the election of the non-tenure-track representative to the Academic Senate. Students in good standing shall be eligible to vote in the election of student representatives to the Student Government Association. The elected students shall also serve as student representatives to the Academic Senate.

2. Tenure and probationary tenure faculty representatives shall be elected in proportion to the number of faculty members in each College of the University. Each College shall have at least one representative on the Academic Senate. There shall be a reapportionment of seats at least every two years. Each College Council or faculty of the College in a case where a College Council does not exist, shall determine the method of nomination and election of its representatives to the Academic Senate. Provisions shall be made for nomination by petition.

3. Nominations or self-nominations for the non-tenure-track faculty representative shall be made by non-tenure-track faculty.

4. Undergraduate and graduate representatives shall be elected according to rules prescribed by the Student Government Association. The ratio of graduate to undergraduate students shall be in reasonable proportion to their current enrollment.

5. Tenure and probationary tenure faculty representatives shall serve three-year terms except that in the first regular election the terms will be staggered for one, two, and three years. The non-tenure-track faculty representative shall serve a one-year term. Student representatives shall serve one-year terms as specified in the Academic Senate Bylaws.

#### C. Officers

The officers of the Academic Senate shall include a Chairperson, Vice Chairperson, and a Secretary.

1. The Chairperson and Secretary of the Senate shall be elected annually by and from the Academic Senate. The Chairperson and Secretary of the Senate shall be faculty representatives while the Vice Chairperson shall be the President of the Student Body. In the absence of the Chairperson, the Vice Chairperson shall assume the functions of the Chairperson.

2. The Chairperson of the Academic Senate shall designate a Parliamentarian to serve at his or her pleasure.

#### D. Meetings

The Academic Senate shall meet at least once each month with the exception of June and July. Meetings during June and July are subject to call by the Academic Senate Executive Committee. A quorum shall consist of a majority of the membership. The Chairperson of the Senate may convene a special session of the Academic Senate when necessary and shall be obliged to call a special meeting when requested to do so by the Executive Committee, the President of the University, or in his or her absence the Provost, or a petition signed by one fifth of the members of the Academic Senate. The agenda for meetings of the Academic Senate shall be determined by the Executive Committee.

#### E. Functions

Within the limits established by legislative statute and the authority delegated thereby to the Board of Higher Education and the Board of Trustees, the Academic Senate shall be the primary body to recommend educational policies of the University, including those described below, and to advise the President on their implementation. Policies recommended by the Academic Senate shall be forwarded to

the President for consideration. The President may approve or disapprove them, amend them or return them to the Academic Senate for further discussion before final consideration by the President. The Senate shall:

1. Recommend policy for the admission of students to the University.
2. Recommend policy for degree requirements, and the procedures for inaugurating, changing, or terminating degree programs.
3. Recommend policy for the annual calendar of the University.
4. Recommend policy for the adoption and standards of educational and academic conduct common to all elements of the University community.
5. Recommend policy for intercollegiate programs and activities.
6. Recommend policy with respect to student life and conduct.
7. Recommend policy for the evaluation of faculty members including academic administrators in connection with their appointment, promotion, remuneration, and retention.
8. Recommend policy to insure the protection of the rights and privileges of the various elements of the academic community, and establish procedures for the hearing of grievances.
9. Recommend policy and act on report of standing and ad hoc committees of the Academic Senate. Standing Committees shall be established by the By-Laws of the Senate which shall delineate the composition of and the procedures of each committee.
10. Recommend patterns of the academic community's self-government by exercising its authority to delegate responsibility to colleges or departments or committees.
11. Participate in the formulation of capital and operating budgets and requests to be submitted to the Board of Trustees.
12. Participate in the formulation of long range academic plans including those to be submitted to the Board of Trustees.
13. Participate in the formulation of long-range plans for campus buildings and physical facilities.
14. Participate in the formulation of the academic and administrative structure of the University.
15. Advise the President on any matter, at his or her request or on the initiative of the Academic Senate.
16. Participate in the formulation of policies governing the terms under which individuals and groups can use University facilities for out-of-class activities.

## Section 2. Executive Committee

The Executive Committee of the Academic Senate shall be established by the Senate to expedite the business of University governance. Any action of the Executive Committee shall be subject to review and confirmation by the Academic Senate.

#### A. Membership

The Executive Committee shall consist of the President and the Vice President for Academic Affairs and Provost of the University (non-voting), six faculty members and four students. The faculty and student members shall consist of the Chairperson, Vice Chairperson/Student Body President, and Secretary of the Academic Senate, and seven members elected annually by and from the Academic Senate.

#### B. Officers

The Chairperson of the Academic Senate shall function as the Chairperson of the Executive Committee and shall preside over its meetings. In the absence of the Chairperson, the Vice Chairperson shall assume the functions of the Chairperson. The Secretary of the Academic Senate shall serve as the Secretary of the Executive Committee.

#### C. Meetings

The Executive Committee shall meet regularly, and its meetings shall be open to all members of the University community. A quorum shall consist of a majority of the membership. Any member of the Academic Senate may request floor but not voting privileges at meetings of the Executive Committee. Any student or any member of the faculty or administration may submit in writing agenda items which shall be considered by the Executive Committee. The Executive Committee may include such items on the agenda to the Academic Senate or may recommend consideration of the matter to the appropriate University board, committee or administrative officer. The Chairperson of the Academic Senate or the President of the University may convene a special meeting of the Executive Committee when necessary.

#### D. Functions

The Executive Committee of the Academic Senate shall serve to expedite the business of University governance by establishing the place and time and agenda for all meetings of the Academic Senate, by recommending faculty and administration members of all University committees which are subject to review and confirmation by the Academic Senate, by recommending items for consideration of any University committee and by performing any other duties assigned to it by resolution of the Academic Senate.

### Section 3. Campus Communication Committee (CCC)

To facilitate communication between the Board of Trustees and the various campus constituencies, a Campus Communication Committee (CCC) of 9 members shall be established. In accordance with Section A. VII. Part B: Shared Governance of the Board of Trustees Governing Document, the CCC shall consist of:

Three faculty from the Academic Senate: two faculty members nominated and elected by the Senate



and the Chairperson of the Academic Senate;

Three students from the Student Government Association: two student members nominated and elected by the Student Government Association and the Student Body President;

Three Civil Service or Administrative/Professional (A/P) members: one nominated and elected by the University Civil Service Council; one nominated and elected by the Administrative/Professional (A/P) Council; and one member from either group on a rotating basis.

All elected members shall serve staggered two-year terms.

**02.23.24.02 Mark Up Copy**  
**From: Rules Committee (approved 12/06/23)**  
**Dist. To Executive Committee 01/16/24**  
**Information Item 01/24/24**  
**Action Item 02/21/24**  
**Submitted for Presidential Approval**

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The ex-officio, non-voting membership shall be: the President of the University, the Vice President for Academic Affairs and Provost, the Vice President ~~of~~for Student Affairs, the Vice President for Finance and Planning, the Associate Vice President ~~of~~for Research and Graduate Studies, ~~Research and International Studies~~, the Associate Vice President ~~of~~for Undergraduate Studies Education, the Chief Equity and Inclusion Officer, the Chairperson of the Chairs Academic Leadership Council, or designee, a representative of the Deans Council, and the Student Trustee.

To be eligible to serve as a member of the Senate, an undergraduate student shall have been enrolled in the University one full academic term prior to his election and be registered as a full-time student, and a graduate student shall be currently enrolled in graduate school. To be eligible to serve as a member of the Academic Senate, faculty members shall have been faculty members at the University one full academic term prior to their election, and hold a full-time appointment to instructional or clinical assistant professor or the rank of ~~instructor~~, assistant professor, associate professor, or professor. A member of the faculty who has an administrative appointment, other than as a department chairperson or head school director, is not eligible for election to the Academic Senate.

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#### D.E. Functions

Within the limits established by legislative statute and the authority delegated thereby to the Board of Higher Education and the Board of Trustees, the Academic Senate shall be the primary body to recommend educational policies of the University, including those described below, and to advise the President on their implementation. Policies recommended by the Academic Senate shall be forwarded to

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5. Recommend policy for intercollegiate programs and activities.
6. Recommend policy with respect to student life and conduct.
7. Recommend policy for the evaluation of faculty members including academic administrators in connection with their appointment, promotion, remuneration, and retention.
8. Recommend policy to insure the protection of the rights and privileges of the various elements of the academic community, and establish procedures for the hearing of grievances.
9. Recommend policy and act on report of standing and ad hoc committees of the Academic Senate. Standing Committees shall be established by the By-Laws of the Senate which shall delineate the composition of and the procedures of each committee.
10. Recommend patterns of the academic community's self-government by exercising its authority to delegate responsibility to colleges or departments or committees.
11. Participate in the formulation of capital and operating budgets and requests to be submitted to the Board of Trustees.
12. Participate in the formulation of long range academic plans including those to be submitted to the Board of Trustees.
13. Participate in the formulation of long-range plans for campus buildings and physical facilities.
14. Participate in the formulation of the academic and administrative structure of the University.
15. Advise the President on any matter, at his or her request or on the initiative of the Academic Senate.
16. Participate in the formulation of policies governing the terms under which individuals and groups can use University facilities for out-of-class activities.

## Section 2. Executive Committee

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The Executive Committee shall consist of the President and the Vice President for Academic Affairs and Provost of the University (non-voting), six faculty members and four students. The faculty and student members shall consist of the Chairperson, Vice Chairperson/Student Body President, and Secretary of the Academic Senate, ~~the President of the Student Body~~, and seven members elected annually by and from the Academic Senate.

#### B. Officers

The Chairperson of the Academic Senate shall function as the Chairperson of the Executive Committee and shall preside over its meetings. In the absence of the Chairperson, the Vice Chairperson shall assume the functions of the Chairperson. The Secretary of the Academic Senate shall serve as the Secretary of the Executive Committee.

#### C. Meetings

The Executive Committee shall meet regularly, and its meetings shall be open to all members of the University community. A quorum shall consist of a majority of the membership. Any member of the Academic Senate may request floor but not voting privileges at meetings of the Executive Committee. Any student or any member of the faculty or administration may submit in writing agenda items which shall be considered by the Executive Committee. The Executive Committee may include such items on the agenda to the Academic Senate or may recommend consideration of the matter to the appropriate University board, committee or administrative officer. The Chairperson of the Academic Senate or the President of the University may convene a special meeting of the Executive Committee when necessary.

#### D. Functions

The Executive Committee of the Academic Senate shall serve to expedite the business of University governance by establishing the place and time and agenda for all meetings of the Academic Senate, by recommending faculty and administration members of all University committees which are subject to review and confirmation by the Academic Senate, by recommending items for consideration of any University committee and by performing any other duties assigned to it by resolution of the Academic Senate.

### Section 3. Campus Communication Committee (CCC)

To facilitate communication between the Board of Trustees and the various campus constituencies, a Campus Communication Committee (CCC) of 89 members shall be established. In accordance with Section A. VII. Part B: Shared Governance of the Board of Trustees Governing Document, the CCC shall consist of:

Three faculty from the Academic Senate: two faculty members nominated and elected by the Senate

and the Chairperson of the Academic Senate;

~~One student nominated and elected by~~Three students from the Student Government Association; two student members nominated and elected by the Student Government Association and the Student Body President;

~~Two~~Three Civil Service ~~employees~~or Administrative/Professional (A/P) members; one nominated and elected by the University Civil Service Council; ~~and Two Administrative/Professional (A/P) members~~one nominated and elected by the Administrative/Professional (A/P) Council; and one member from either group on a rotating basis.

All elected members shall serve staggered two-year terms.