

**Board of Trustees
Illinois State University**

**Audit Committee Agenda
Bone Student Center – Founders Suite
August 2, 2024
11:30 a.m. (Estimate)**

Call to Order and Roll Call

Approval of Meeting Agenda

Approval of July 28, 2023 meeting minutes for open session portion of July 28, 2023 meeting

- 1) Review and Discussion of FY2023 Financial Audit Reports
- 2) Review and Discussion of FY2023 Compliance Examination
- 3) Status and Discussion of FY2024 Compliance Examination and Financial Audit

Closed Session

Adjournment

MINUTES AUDIT COMMITTEE
Board of Trustees
Illinois State University
Normal, Illinois
July 28, 2023

The Audit Committee of the Board of Trustees was called to order by Chair Bohn at 1:30 p.m.

Trustee Tillis called the roll and the following members were present:

Board Chair Bohn
Trustee Tillis
Trustee Jenkins
A quorum was present.

Also present:

Interim President Tarhule
Chief of Staff Katy Killian
Vice President for Finance and Planning Dan Stephens
Director of Internal Auditing and University Ethics Officer Rob Blemler
Board Legal Counsel Carrie Haas
Tom Kizziah – Office of Auditor General
Cathy Lovejoy – Office of Auditor General
Associate Vice President of Finance/Comptroller Doug Schnittker
Eric Ginter – RSM
Dan Taube
Heather Powell
Associate Vice President and Chief Information Officer Charles Edamala
Assistant Comptroller Erica Jones
Trustee Ebikhumi

A motion was made by Trustee Jenkins and seconded by Trustee Tillis to approve the July 28, 2023 meeting agenda. All vote in favor – none opposed. Motion carried.

A motion was made by Trustee Jenkins and seconded by Trustee Tillis to approve the minutes of the July 22, 2022 Audit Committee meeting. All vote in favor – none opposed. Motion carried.

There were no public comments.

Dan Stephens, Vice President for Finance and Planning provided an executive summary presentation and led a discussion on a review of the FY22 Financial Audit reports. Vice President Stephens highlighted key financial statement highlights and variances and the continuing influence of COVID-19 reimbursements. VP Stephens discussed FY enrollment numbers, increases in assets and debts, staffing levels, the University's Bond Credit rating, cash liquidity, cash flow, long term liability and capital projects. VP Stephens noted the University's cash investment and equity position. He also noted the current bond ratings of A- from S & P and A3 from Moodys. VP Stephens next discussed capital projects either completed or in process.

Doug Schnittker then led a discussion on the FY22 Compliance Examination and FY 22 Public Audit Findings. Mr. Schnittker noted 11 findings indicating that is small for a university the size of Illinois State. From last year's findings, 4 were resolved with one new finding. Discussion was had regarding the Information Security findings and steps being taken to address.

Board Chair Bohn asked for a motion to move into Closed Session for the purpose of discussion of minutes of meetings lawfully closed under the Illinois Open Meeting Act under section 2(c)(21) and for the purpose of meeting and discussion between internal and external auditors and governmental audit committees when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud reviews conducted in accordance with generally accepted auditing standards under section 2(c)(29).

Trustee Jenkins moved to enter Closed Session for the purposes identified above which was seconded by Trustee Tillis. Trustee Tillis then called for a roll call vote.

Board Chair Bohn – Yes
Trustee Jenkins – Yes
Trustee Tillis – Yes

Motion carried and the Committee entered Closed Session at 2:32 p.m.

The Audit Committee reconvened to Open Session at 4:14 p.m. for the sole purpose of adjournment.

The meeting was adjourned at 4:16 PM; the motion to adjourn was made by Trustee Jenkins and seconded by Trustee Tillis. All vote in favor – none opposed. Motion carried.

DRAFT